

**MINUTES of MEETING of BUTE AND COWAL COMMUNITY PLANNING GROUP held in
EAGLESHAM HOUSE, ROTHESAY
on TUESDAY, 11 AUGUST 2015**

Present:

Willie Lynch (Chair)

Councillor Michael Breslin

Councillor Bruce Marshall

Councillor Len Scoullar

Councillor Isobel Strong

Alistair McLaren, Argyll Voluntary Action

Shirley MacLeod, Area Governance Manager

Iain McNaughton, Bute and Cowal Community CAUCUS

Chief Inspector Paul Robertson, Police Scotland

Jeannie Holles, Adult Learning Manager

David McKenzie, Loch Lomond and the Trossachs National Park

Brian MacDonald, SURF

Iona MacPhail, ACHA

Yennie Van Oostende, Health Improvement Team

Stephen Whiston, NHS Highland

Audrey Martin, Projects and renewable Manager

Alistair McIntyre, Mount Stuart

Adam Ellis-Jones, Mount Stuart

Robert Thornburn, BT

Stuart Robertson, HIE

Sue Gledhill, HIE

Max Barr, Third Sector Interface

Fiona Johnston, Area Education Officer

Viv Hamilton, NHS Highland

Carol Jones, Community Learning and Development Worker

Rhona Grant, Community Learning and Development Assistant

Anne Bruce, Adult Literacies Development Worker

Tracey Shields, Fyne Homes

Megan Morrison, Fyne Homes

1. WELCOME AND APOLOGIES

Apologies for absence were intimated from:

Councillor Gordon Blair

Councillor Alex McNaughton

Councillor James McQueen

David Adams McGilp, Visit Scotland

David Cowley, Scottish fire and Rescue

The Chair ruled and the Group agreed to take the following items out of sequence to facilitate officer attendance, these items were taken after item 5. Management Committee Update, of the agenda.

Item 11. (b) Adult Learning Provision in Bute and Cowal

Item 9 Partners Update (Police Scotland)

Item 7. (c) Health and Social Care Integration

2. DECLARATIONS OF INTEREST

There were no declarations of interest intimated.

3. MINUTES

(a) BUTE AND COWAL COMMUNITY PLANNING GROUP 12 MAY 2015

The minute of the Bute and Cowal Community Planning Group meeting of 12 May 2015 was approved as a correct record.

(b) BUTE COMMUNITY SAFETY FORUM 12 JUNE 2015

The minute of the Bute Community Safety Forum, 12th June 2015 was noted.

(c) COWAL TRANSPORT FORUM 19 JUNE 2015

The minute of the Cowal Transport Forum, 19th June 2015 was noted.

(d) FORWARD DUNOON AND COWAL 23 JUNE 2015

The minute of the Forward Dunoon and Cowal Group, 23rd June 2015 was noted.

(e) COWAL COMMUNITY SAFETY FORUM 23 JUNE 2015

The minute of the Cowal Community Safety Forum, 23rd June 2015 was noted.

4. MEMBERSHIP OF THE AREA COMMUNITY PLANNING GROUP

The Area Governance Manager took the Group through a report which provided an update on the membership of the Bute and Cowal Area Community Planning Group.

A discussion took place between the Group and the Area Governance Manager on the revision of the Membership, clarification of who is a current partner and potential ideas for broadening the membership.

Decision

1. The Group noted the report.

(Ref: Report by Area Governance Manager, dated 11 August 2015, submitted)

5. STANDING ITEM: MANAGEMENT COMMITTEE UPDATE

The Area Governance Manager took the Group through a report which provided feedback on the discussions that took place at the Community Planning Partnership Management Committee on 17th June 2015. It was noted that ensuring good communication and feedback between the Bute and Cowal Area Community Planning Group and the CCP management committee plays an integral role in ensuring that the process works.

Decision

1. The Group noted the report.

(Ref: Report by Area Governance Manager, dated 11 August 2015, submitted)

11. (b) ADULT LEARNING PROVISION IN BUTE AND COWAL

The Adult Learning Team provided a report, presentation and video which informed the Group about the Council's Adult Learning and Illiteracies service provision across Bute and Cowal.

Decision

1. The Group noted the report, presentation and video.

(Ref: Report by Community Learning Manager, dated 11 August 2015, submitted)

9. PARTNERS UPDATE -POLICE SCOTLAND

Police Scotland

The Chief Inspector provided the group with an area performance update, with the following noted:

- Serious crime has risen on last year with 5 incidents recorded this year. Chief Inspector Robertson clarified that last years figures were some of the lowest recorded with only 13 cases across Bute and Cowal for the whole year.
- Minor Assaults – Increase on last year in Cowal with 7 recorded and a decrease in Bute with 19 recorded.
- Weapons – 2 recovered in Cowal and 1 in Bute.
- Stop Searches – A full scale review is currently being carried out which will lead to changes in the current criteria and guidelines. From the 1st April 2015 74 searches have taken place in Cowal and 48 in Bute.
- Domestic Incidents – 20 reports each in Bute and Cowal respectively with a 94% detection rate.
- Anti Social Behaviour Orders – 26% less incidents than last year.
- Planned events – Chief Inspector Robertson informed the Group all plans are in place for upcoming events and he doesn't foresee any issuing arising, these events include a mod revival weekend, Bute Games and Cowal Games.
- The Group were also informed that a new Divisional Commander, Chief Superintendent Manders had been appointed.

(Ref: Verbal update by Chief Inspector, Police Scotland, dated 12 May 2015, submitted)

7. (c) STANDING ITEM - HEALTH AND SOCIAL CARE INTEGRATION

A report by the Head of Strategic Planning and Performance, which provided a progress update on the action undertaken to establish the Argyll and Bute Health and Social Care Partnership since it's last meeting was considered.

A discussion took place between the Group and the Head of Strategic Planning and Performance on the rationalisation of assets, future financial savings and implications, the role of the Joint Integration Board in relation to the two parent bodies that it sits with and the collation of performance indicative statistics and how this will be reported.

Decision

1. The Group noted the report.

(Ref: Report by Head of Strategic Planning and Performance, dated August 2015, submitted)

6. OUTCOME 1: THE ECONOMY IS DIVERSE AND THRIVING

(a) PROGRESS OF DELIVERY OF SOA OUTCOME 1

An HIE representative took the Group through a report which provided an update on progress at an overall strategic level for the period to end July 2015 on Outcome 1: The economy is diverse and thriving.

Decision:

The Group noted the report.

(Ref: Report by Highlands and Islands Enterprise dated 11 August 2015, submitted)

(b) STRATEGIC URBAN REGENERATION FORUM - ROTHESAY ALLIANCE FOR ACTION PLAN

A representative from the Scottish Urban Regeneration Forum took the Group through a presentation highlighting the key activities and focuses that need to be looked at for regeneration in Bute.

The Group and the SURF representative held a general conversation in relation to the pulling together of various initiatives and creating a streamlined process that could take regeneration in Bute forward.

Decision:

The Group noted the presentation.

(Ref: Report by SURF representative dated 11 August 2015, submitted)

(c) MOUNT STUART TRUST

Two representatives from the Mount Stuart Trust provided the Group with a verbal update on the Trusts activities for 2015 which included a large amount of redevelopment on various buildings within the estate, these properties will have an emphasis on being eco friendly, once completed they will either be rented out or used as holiday lets. There is also works ongoing to restore and reinstate an existing saw mill which will also produce bio mass.

The Group positively received this update and an invite was extended by the Mount Stuart Trust for members of the Group to visit current projects.

Decision:

The Group noted the verbal update.

(Ref: Verbal update by Mount Stuart Representative, dated 11 August 2015, submitted)

(d) VISIT SCOTLAND

The Group considered a report submitted by Visit Scotland which provided a breakdown of tourism and activities within Argyll and Bute for 2015/2016.

A representative from Visit Scotland had submitted apologies for the

meeting so therefore no further update was provided.

Decision:

The Group noted the report.

(Ref: Report by Visit Scotland dated 11 August 2015, submitted)

The Chair ruled and the Group agreed to take the following items out of sequence to facilitate officer attendance, these items were taken after item 6. (d) Visit Scotland Item 10. (a) Rural Broadband Connectivity
Item 10. (b) Free WiFi – Dunoon Town Centre

10. OUTCOME 2: WE HAVE INFRASTRUCTURE THAT SUPPORTS GROWTH

(a) RURAL BROADBAND CONNECTIVITY

A BT representative took the Group through a report which outlined the rollout of Superfast Fibre Broadband for Argyll and Bute, within a breakdown by area and a timeline for implementation.

A discussion took place between the BT representative, the HIE representative and the Group regarding the challenges and difficulties faced in providing high speed connections to the rural and remote areas of Bute and Cowal.

Decision:

The Group noted the report.

(Ref: Report by BT dated 11 August 2015, submitted)

(b) FREE WIFI - DUNOON TOWN CENTRE

The Projects and Renewables Manager informed the Group that currently a pilot project is being developed in Helensburgh to provide free WiFi to the town centre and there may be potential to roll this scheme out to other areas in the future. The Projects and Renewables manager will inform the Community Planning Group when any further progress relating to this item has been made.

Decision:

1. The Group noted the verbal update.

(Ref: Verbal update by the Projects and Renewables Manager dated 11 August 2015, submitted)

7. OUTCOME 5: PEOPLE LIVE ACTIVE, HEALTHIER AND INDEPENDENT LIVES

(a) ACHA - ANNUAL UPDATE

A representative from ACHA took the Group through an annual update report with provided a statistical breakdown of housing stock, along with a list of service provision, ongoing initiatives for 2015/2016, ACHA's key priorities and examples of community work that ACHA have undertaken.

The Group were also informed that Bute Advice centre are currently

providing ACHA with a Welfare Rights Officer and that funding was approved for a clerical post within Bute which has been filled.

Decision:

The Group noted the report

(Ref: Report by ACHA dated 11 August 2015, submitted)

Fyne Homes

A representative from FYNE Homes provided a verbal partner update at this point, with the following noted:

- Fyne Homes have employed a modern apprentice who was present at the meeting.
- Argyll Networks provide a Welfare Rights Officer to Fyne Homes.
- Partnership working between ACHA and Fyne Homes was highlighted.
- Projects will be run with a focus on the integration of health and social care to determine how housing fits into the new integration model.
- An NHS Nursery Nurse is currently working with Fyne homes one day a week.
- Building and development is continuing on various sites to provide shared equity and rented housing across Bute and Cowal.

Decision:

The Group noted the verbal update.

(Ref: Verbal update by Fyne Homes dated 11 August 2015, submitted)

(b) HEALTH IMPROVEMENT TEAM - ANNUAL REPORT

The Senior Health Improvement Specialist took the Group through an annual report providing a breakdown of activity during 2014-2015.

Decision:

The Group noted the report.

(Ref: Report by Senior Health Improvement Specialist dated 11 August 2015, submitted)

The Chair ruled and the Group agreed to take item 9 Partner Update – NHS Highland out of sequence to facilitate officer attendance. This item was therefore taken after item 7. (b) Health Improvement Team – Annual update.

9. PARTNER UPDATE - NHS HIGHLAND

The Localities Manager, NHS Highland provided the Group with a verbal update on the following:

- Integration – Ground level staff are enthusiastic, which will have a positive impact on creating a new joint working from the ground up.
- Technology enabled care funding – A pilot scheme on Bute for remote health

monitoring has now turned into a three year national project.

- Delayed Discharge – Additional funding is now in place which will help to enable the new national target of discharging a medically fit patient to the appropriate resource within two weeks.
- Integrated Care Fund – 13 bids currently in with an expectation of in excess of 20 bids by the closing date.
- Bute and Cowal Highland Games - Extra NHS resources are in place for both events.
- Winter planning process is already underway.
- A review on out of hours health service access is currently taking place, with a report on findings expected to go back to the Health Minister in September.

Decision:

The Group noted the verbal update.

(Ref: Verbal update by NHS Highland dated 11 August 2015, submitted)

8. BUTE SOA WORK

The Group considered a report of which it's purpose is to provide information on partnership working within Bute contributing to the single outcome agreement, an overview of progress on the SOA and a vision for bringing partners together on Bute.

The community development officer had submitted apologies for the meeting so therefore no further update was provided.

Decision:

1. The Group noted the report.

(Ref: Report by Community Development Officer dated 11 August 2015, submitted)

9. PARTNER UPDATES

The Group heard verbal updates from the following partners:

Scottish Fire and Rescue

The Area Commander had submitted apologies for the meeting so therefore no update was provided.

Loch Lomond and the Trossachs National Park

The representative from Loch Lomond and the Trossachs National Park having left the meeting early provided an email update post meeting to inform the Group of the following two points:

- Live Park – new NP Local Development Plan: final public consultation has closed and new Plan will come to the National Park Board for approval in the Autumn.
- Your Park – new camping management zones and bye-laws: this proposal is now with Scottish Ministers for decision.

(Ref: Email update by Loch Lomond and the Trossachs National Park representative dated 14 August 2015, submitted)

Scottish Health Council

A representative from the Scottish Health Council was not present at the meeting, so therefore no update was provided.

Argyll Voluntary Action

The AVA representative having left the meeting early provided an email update post meeting to inform the Group that Argyll and Bute now have a new third sector interface which became operational from the 1st August 2015.

(Ref: Email update by Argyll Voluntary Action representative, dated 11 August 2015, submitted)

Bute and Cowal Community CAUCUS

The Chair of the Bute and Cowal Community CAUCUS updated the Group on the following queries raised at the last Bute and Cowal Community CAUCUS meeting:

- Parking Policy – Concerns were raised regarding the new proposed parking policy and how this will affect residents and businesses in Bute and Cowal.
The Area Governance officer informed the Group that the parking policy was still in the consultation process and items for inclusion in that consultation should be raised through Elected Members
- Amenity Service – Concerns were raised regarding Argyll and Bute Council's financial constraints on grass cutting and general grounds maintenance.
- Community Benefits – Bute and Cowal Community CAUCUS would like to engage with the Procurement Team in order to gage further information on Community Benefits.
- Boundary Changes – Concerns were raised regarding proposals by the Boundary Commission that will affect the current geographical layout of the Bute and Cowal Wards.

(Ref: Verbal update by Bute and Cowal Community CAUCUS, dated 11 August 2015, submitted)

Housing Associations

This item was taken at 7. (a) ACHA – Annual update of the minute.

HIE

The representative from HIE was not present at this point of the meeting, so therefore no update was provided.

9. OUTCOME 3: EDUCATION, SKILLS AND TRAINING MAXIMISES OPPORTUNITIES FOR ALL

(a) EDUCATION QUALITY AND STANDARDS REPORT

The Area Education Officer took the Group through a report which provided an update on the progress being made within education in Argyll and Bute.

Decision

1. The Group noted the report and;
2. Noted the commitment of staff and the success and achievements of our children and young people.

(Ref: Report by Head of Education dated 11 August 2015, submitted)

10. OUTCOME 4: CHILDREN AND YOUNG PEOPLE HAVE THE BEST POSSIBLE START

(a) INTEGRATED CHILDREN'S SERVICES PLAN

The Area Education Officer in the absence of the Head of Education informed the Group that this report was for noting and they would feedback any questions or queries raised by the Group back to the Head of Education.

Decision

The Group noted the report.

(Ref: Report by Head of Education dated 11 August 2015, submitted)

11. DATE OF NEXT MEETING - TUESDAY, 10 NOVEMBER 2015 AT 9.30AM IN CASTLE HOUSE, DUNOON

A discussion was facilitated by the Area Governance Manager on items for inclusion on the Agenda for the Next Meeting under outcome 2(We have infrastructure that supports sustainable growth) and Outcome 6 (People Live in safer and stronger communities).

It was noted that attendees of the meeting should be encouraged to remain for the entirety of the meeting and members of the group should contact the Area Governance Manager if they have any agenda items they would like added.

Decision

1. The Group noted the proposed outcomes.

(Ref: Verbal update by the Area Governance Manager, dated 11 August 2015, submitted)